

# PUBLIC MANAGEMENT CERTIFICATE

School of Public Administration, College of Public Affairs & Community Service

## Vision Statement

The purpose of the certificate in public management is to allow working professionals with careers in the public sector or graduate students in a related field of study (such as political science or city and regional planning) to expand their educational background and to enhance their knowledge in the area of public management. The graduate certificate is designed to extend students' understanding of theory and practice in the field of public management.

## Program Contact Information

Tara Bryan, PhD, Graduate Program Chair (GPC)  
111 College of Public Affairs & Community Service (CPACS)  
402.554.2751  
tbryan@unomaha.edu

## Applicant Advisor

Meagan Van Gelder, EdD, Senior Advisor  
111 College of Public Affairs & Community Service (CPACS)  
402.554.3480  
mvangelder@unomaha.edu

## Current Student Advisor

James Harrold, PhD, Advisor  
111 College of Public Affairs & Community Service (CPACS)  
402.554.6702  
jharrold (jharrold@unomaha.edu)@unomaha.edu  
(mvangelder@unomaha.edu)

Program Website (<http://spa.unomaha.edu/GraduateCertificate/>)

## Other Program Related Information

The certificate in public management can be obtained online. These courses can be transferred into the MPA program upon acceptance into the MPA program.

## Admissions

General Application Requirements and Admission Criteria

## Program-Specific Requirements

### Application Deadlines (Spring 2024, and Fall 2024)

- Fall: June 1
- Spring: October 1

## Other Requirements

- Students must have 3 years of work experience in the public sector.
- The general prerequisite for admission to the graduate certificate in public management program is a four-year bachelors' degree with a minimum of a 3.0 GPA of the junior-senior year (last 50-60 credit hours).
- **English Language Proficiency:** Applicants are required to have a command of oral and written English. Those who do not hold a baccalaureate or other advanced degree from the U.S., **OR** a baccalaureate or other advanced degree from a predetermined country on the waiver list (<https://www.unomaha.edu/graduate-studies/prospective-students/Proof%20of%20English%20Proficiency->

%20International.pdf), must meet the minimum language proficiency score requirement in order to be considered for admission.

- Internet-based TOEFL: 80, IELTS: 6.5, PTE: 53, Duolingo: 110
- **Statement of Purpose:** The statement of purpose should be 2-4 pages double spaced, answering the following questions:
  - What are your goals?
  - Why are you pursuing the certificate?
- **Resume**
- **Letters of Recommendation:** Two letters of recommendation are required.

## Degree Requirements

Code	Title	Credits
<b>Required Courses</b>		
PA 8050	FOUNDATIONS OF PUBLIC ADMINISTRATION	3
PA 8090	ORGANIZATION THEORY AND BEHAVIOR	3
PA 8100	ADVANCED MANAGEMENT AND LEADERSHIP FOR PUBLIC AND NONPROFIT PROFESSIONALS	3
<b>Elective Courses</b>		
Select two of the following:		6
PA 8110	MANAGING INFORMATION IN THE PUBLIC SECTOR	
PA 8470	ADMINISTRATIVE ETHICS AND LEADERSHIP	
PA 8436	MUNICIPAL ADMINISTRATION	
PA 8410	PUBLIC HUMAN RESOURCE MANAGEMENT	
PA 8400	PUBLIC AND NONPROFIT BUDGETING	
PA 8550	INTRODUCTION TO THE NON-PROFIT SECTOR	
PA 8520	SEMINAR IN GRANT WRITING	
PA 8600	ADMINISTRATIVE LAW	
PA 8710	FUND RAISING IN PUBLIC AND NON-PROFIT ORGANIZATIONS	
PA/AVN 8896	SPECIAL TOPICS PUBLIC ADMIN	
EMGT 8060	PLANNING, PREPAREDNESS, AND MITIGATION	
EMGT 8430	RESPONSE, RECOVERY & RESILIENCE	
EMGT 8600	CONTEMPORARY ISSUES IN EMERGENCY MANAGEMENT	
UBNS 8000/ GEOG 8830	SEMINAR IN URBAN STUDIES	
UBNS 8200	COMMUNITY ORGANIZING & SOCIAL CHANGE	
<b>Total Credits</b>		<b>15</b>